

GAVILAN COLLEGE CURRICULUM MEETING

Monday, November 28, 2011

3:00 – 4:30 p.m., BU 119

MINUTES

In Attendance: S. Carr, E. Crook, S. Dodd, B. Donovan, F. Lopez, F. Lozano, M. Machado, J. Maringer, R. Morales, G. Ramirez, K. Rose, R. Rosette, M. Sanidad, and E. Talavera (minutes recorder).

Guests: C. Brown, E. Dachkova, T. Merrill, T. Newman

I. Call to Order

The meeting was called to order at 3:05 pm.

II. Agenda Adjustments

None.

III. Approval of Consent Agenda

A. Minutes of November 14, 2011

B. HIST 2 United States History: Reconstruction to the Present

C. WTRM 190 Occupational Work Experience/Water

MSC (M. Machado/M. Sanidad) Vote: unanimous

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

- a. CDCP 500 Vocational Training I
- b. CDCP 501 Vocational Training II
- c. CDCP 502 Health Education A
- d. CDCP 503 Health Education B
- e. CDCP 504 Health and Relationships A
- f. CDCP 505 Health and Relationships B
- g. CDCP 506 Community Integration A
- h. CDCP 507 Community Integration B
- i. CDCP 508 Community Resources A
- j. CDCP 509 Community Resources B
- k. CDCP 510 Self Advocacy A
- l. CDCP 511 Self Advocacy B
- m. CDCP 512 Current Events A
- n. CDCP 513 Current Events B
- o. CDCP 514 Interpersonal Skills A
- p. CDCP 515 Interpersonal Skills B
- q. CDCP 516 Interpersonal Relations A
- r. CDCP 517 Interpersonal Relations B
- s. CDCP 518 Job Readiness A
- t. CDCP 519 Job Readiness B
- u. CDCP 520 Job Survival A
- v. CDCP 521 Job Survival B
- w. CDCP 522 Computer Skills A
- x. CDCP 523 Computer Skills B
- y. CDCP 526 Career Development
- z. CDCP 527 Career Math A
- aa. CDCP 528 Career Math B

- bb. CDCP 529 Career Reading A
- cc. CDCP 530 Career Reading B

Tamara Merrill went over the history of the Career Development and Career Preparation (CDCP) program. It started in 1971 under DRC and around 1984, Sherrean Carr and Jane Maringer pushed it to a career prep program. After 23 years, students that were placed are still working in competitive employment. According to the Student Success Task Force, under 4.1.6, the curriculum model is switching so that if a student is not in CDCP there is a chance that they will get cut. Gavilan College is currently doing this, but the curriculum model is different and needs to fit with what is occurring with the Students Success Task Force. All the units and hours will have to be changed but not the numbers since it is under the DRC. Changes will be reflected on second reading. Currently, there is an Award of Achievement but this will change. This is based on a three-year model. The motion is to take items a through cc as one.

MSC (J. Maringer/M. Sanidad) Vote: unanimous

- dd. ESCI 1 Environmental Science I

This class is introduction course to Environmental Science for non-science majors. It will give students an understanding of how ecosystems operate.

MSC (J. Maringer/M. Machado) Vote: unanimous

- ee. MATH 415 Math Boot Camp 2

This is the expansion of boot camp beyond basic level.

MSC (M. Sanidad/G. Ramirez) Vote: unanimous

2. NEW COURSE PROPOSAL – SECOND READING

- a. KIN 83 Karate

This course is an addition to our self-defense offerings. It will probably be offered once every 4 semesters. Can be offered for .5 unit or 1 unit based on scheduling.

MSC (M. Sanidad/R. Morales) Vote: unanimous

- b. KIN 85 Concepts/Program Design of Strength/Cardiovascular Fitness

The first of two lecture courses being developed as part of the personal trainer certificate.

MSC (G. Ramirez/M. Machado) Vote: unanimous

- c. WTRM 106 Beginning Water Treatment Plant Operation

This is phase one of the program.

MSC (M. Sanidad/J. Maringer) Vote: unanimous

- d. WTRM 107 Beginning Wastewater Treatment Operations

MSC (E. Crook/M. Sanidad) Vote: unanimous

- e. WTRM 108 Water Distribution 2

MSC (M. Machado/G. Ramirez) Vote: unanimous

f. WTRM 109 Advanced Water Treatment Plant Operation

MSC (M. Sanidad/J. Maringer) Vote: unanimous

g. WTRM 111 Advanced Wastewater Treatment Plant Operation

MSC (M. Machado/G. Ramirez) Vote: unanimous

h. WTRM 112 Applied Hydraulics

MSC (M. Sanidad/E. Crook) Vote: unanimous

i. WTRM 113 Beginning Wastewater Collection

MSC (G. Ramirez/E. Crook) Vote: unanimous

j. WTRM 114 Laboratory Analysis for Water/Wastewater

MSC (M. Machado/M. Sanidad) Vote: unanimous

k. WTRM 115 Supervision

MSC (J. Maringer/M. Sanidad) Vote: unanimous

3. MODIFICATIONS TO EXISTING COURSES – FORM C

a. MATH 414 Math Boot Camp 1

Content has changed and changed from lab hours to lecture hours.

MSC (R. Morales/M. Sanidad) Vote: unanimous

4. DISTANCE EDUCATION – FORM D

a. BIO 10 Principles of Biology

This will give an opportunity to students who can't make it to lecture due to work, etc. so hybrid class was created. Lecture is online (podcasts, videos) and lab is face-to-face. It was pointed out that the podcasts and videos need to have a transcript and captions for DRC students.

MSC (A. Rosette/J. Maringer) Vote: unanimous

V. Information-Discussion-and/or-Action

A. Establish Cycle to Review Programs – Discussion

Currently, there is no cycle for reviewing programs. With new courses being developed, it would be good to add them to the electives list of different programs. It wouldn't overlap with IEC since focus would be on curriculum. It could be a matter of the department looking at suggestions and choosing either no changes or changing to add new courses to electives list. This may require a broader discussion about where it is going to be housed, through the Curriculum Committee or the IEC or doing program planning and how to assess and evaluate the programs. It can only strengthen us and is not a lot of work but something that should be done. It was pointed out that there needs to be some institutional cohesion about this. This discussion will continue and maybe bring the topic up to department chairs and at IEC.

B. [Spring Semester Meeting Schedule](#) – Information

C. SB 1440 – Information

Kathleen Rose would like the Curriculum Committee (Departments) to continue working on AA Transfer degrees. There are currently 77 colleges in compliance but the goal is to

have at least 10 transfer degrees on the books. There are 16 finalized transfer models available on CID. The Art Program has indicated it will move forward with a transfer model. Kathleen encouraged the committee members to look on the website via the Curriculum Website. This is another avenue for students to transfer.

VI. Adjournment

At 3:48 pm by consensus.

Distribution:

K. Bedell, S. Carr, E. Crook, S. Dodd, B. Donovan, R. Hannon, R. Hernandez, S. Lawrence, F. Lopez, F. Lozano, E. Luna, M. Machado, J. Maringer, R. Morales, J. Olivas, J. Pruitt, G. Ramirez, K. Rose, A. Rosette, C. Salvin, M. Sanidad, R. Sharboneau, D. Van Tassel, E. Venable, C. Whitney, D. Young, G. Cardinalli, K. Day, P. Conaway, M. Cortes, T. Newman, O. Magana, E. Talavera, ASB